

Duluth East High School Hall of Fame



The Duluth East Foundation



April 24, 2012

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DULUTH EAST HALL OF FAME BY-LAWS

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By-Laws of the Duluth East Hall of Fame
The Duluth East Foundation

Article I Duluth East Hall of Fame Committee

The Hall of Fame Committee will be established with the following responsibilities:

- Create a unified philosophy that the committee uses to guide their activities.
- Establish policies and procedures that will be consistent for the committee.
- Choose the type of recognition that will be given to the honorees themselves and what will be displayed at the senior high.
- Receive and review information to ensure consistency of philosophy and purpose, type of recognition and resolve any issues that may arise.
- Establish and manage a centralized account to house revenue and pay expenses.
- Be responsible for the accounting of revenue earned and expenditures.
- Approve selection criteria and selection procedures as proposed by the committee.
- Facilitate communication as necessary.

Composition of the committee will be as follows:

Chairman as selected by the East Foundation Board
Directors of the East Foundation
Past Hall of Fame Inductees by invitation of the Board
Others by unanimous invitation of the Board

The committee will provide recommendations to the Duluth East Foundation Board for final approval.

The Hall of Fame Committee will meet as needed, annually, at Duluth East High School or another designated site.

Article II Nomination Criteria

Anyone may nominate an individual (male or female) to the Duluth East Hall of Fame based on criteria established under Article III of these by-laws. The individual nominated must be a positive role model and worthy of being emulated by current and future student students of East High School.

Nomination forms will be made available via the Duluth East High School website and the East High School Activities Office. Nominations are to be in writing with as much background information on the nominee as possible.

All nomination forms need to be sent to the East High Foundation care of East High School or submitted electronically through the Foundation's website.

By a date prescribed on our website, the list of nominees will be presented to the committee for their review. The committee shall submit their list of recommended inductees for a vote by a date set by the East Foundation Board. Entry to the Duluth East Hall of Fame shall be by a 2/3 majority vote of the Duluth East Hall of Fame Committee and the East Foundation Board.

Once nominated, an individual's application form will be kept on file in the EHS Activities Office, and they will remain eligible for induction for five years.

Article III Criteria for Consideration

- I. Individuals nominated should be of exemplary moral character.
- II. Individuals should have made a significant contribution to our school, community, state, nation, or the world.
- III. Individuals must be an East graduate or have served as a staff member, coach, or advisor.
- IV. Only five HOF members per year will be inducted unless a special circumstance exists, and there is unanimous support from the HOF committee and the Foundation Board.
- V. In the event a nominated individual has passed away, there will be a three year moratorium on a vote, unless this provision is suspended by unanimous vote of the Board.
- VI. Achievements in high school, college, business, and community are to be considered.
- VII. Exemplary service or dedication to East, Duluth, Minnesota, or our nation.

Individuals can be nominated in several categories: Community Leader; Athletic Achievement; Staff/Advisor/Coach; Academics/Fine Arts/Sciences; or Special Consideration.

Committee Notes: Induction date, banquet details, and other related event details will be established by the East Foundation Board.

Article IV Induction

Each member of the Duluth East Hall of Fame Committee shall have one vote. A committee member may not cast a vote for his/her own induction or for the induction of an immediate family member. Committee member must be present to cast a vote, in the event of special circumstances the Committee Chairman may cast the vote for that member upon written request.

Induction ceremonies for those individuals who receive a 2/3 majority vote of the Duluth East Hall of Fame Committee and a 2/3 majority vote by the Foundation Board will be held at a time and place set by the Foundation Board in conjunction with an Induction Dinner and other associated activities. Plaques honoring the inductees will be displayed in a prominent place at East High School.

Article V Amending the By-Laws

The by-laws of this constitution may be amended by a 2/3 vote of the Duluth East Foundation Board of Directors.